

Cairns Surf Life Saving Club Policy

Title: Recognition Awards Nomination Process	Department: ADMIN
Effective Date:	Version: 1.0
This policy is approved in accordance with the Cairns Surf Life Saving Club Incorporated Constitution Version 2, paragraph 3(h).	Approved by: CSLSC Board

Introduction

This policy is aimed at recognising and rewarding members for their valued contribution to the Cairns Surf Life Saving Club. As we rely heavily upon the efforts and enthusiasm displayed by all our members, we encourage all members to take this opportunity to celebrate the outstanding efforts that our members demonstrate.

Purpose

The purpose of this policy is to explain the process for nominating members for recognition and service awards and advise the criteria for awarding trophies. Life membership nominations are not included in this policy.

General Conditions

All nominees must be SLSA financial members. Where ages are specified, this refers to the members age as at 30 September in the current season. Winners may be called upon to act as ambassadors of the club, both within the organisation and to external audiences.

Past Contributions

The selection panel is looking for growing commitment to Surf Life Saving, impact of involvement and activities, and continuous improvement while showing innovation, motivation and leadership. This involvement will span the past three years unless a shorter-term activity is identified that is of major importance.

Current Contribution

This season is the single most important item of assessment. The judges will rely heavily on information placed in your nomination and alignment to the selection criteria.

Recognition Award Matrix

The following trophies and awards are presented annually at the completion of the competition season.

Decided on points

- **Youth (15-18) Athlete of the Year (McKinstry Family trophy)**
- **U17 Age Champion Female and Male**
- **U19 Age Champion Female and Male**
- **Open Age Champion (Palm Cove Car Rentals trophy) Female and Male**
- **Open Athlete of the Year (James 'Swampy' Marsh trophy)**
- **Masters Age Champion Female and Male**
- **Overall Club Champion (Ron Pollard trophy)**
- **Family of the Year (Ryan Family trophy)**

Chosen by CTO/Club Captain

- **Ralph Award**

Chosen by Masters

- **Masters' Choice**

Chosen by the President

- **President's Award**

Chosen by the Old Boys'

- **Old Boys' trophy**

Chosen by the Junior Activities Coordinator and Age Managers

- **Spirit of Cairns award (Langstreth Family trophy)**

This award can be presented to a junior activities' member, coach or parent volunteer who shows the most spirit in the junior activities area and the criterion is:

- Did they model positive and supportive attitudes, behaviours and actions?
- Have they had an impact on or inspired anyone within the club?

Chosen by the Junior Activities Coordinator

- **JAC Award**

This award is for the nipper who shows effort, promotes culture & camaraderie and supports the surf movement through volunteering. The criterion is:

- Are they able to demonstrate positive and supportive attitudes, behaviour and actions?

Chosen by the U9 Age Manager

- **Most improved swimmer (Amanda Riches trophy)**

This award is given to the most improved swimmer in the U9 age group.

Decided on votes

U18 Lifesaver of the Year (Haug Family trophy) (Membership Development)

This award is designed to recognise our young members (Active Cadets & Juniors) under the age of 18 who have provided outstanding lifesaving efforts and contributions. The nominee should be able to

demonstrate their involvement and achievements in a number of areas including lifesaving activities, surf sports, attendance and participation in training, extra-curricular activities, and leadership roles. The nominee would clearly demonstrate that they have strong leadership qualities, an overall positive attitude and that they are capable of being a role model for the state's youth members and an ambassador for the organisation. The selection criteria are:

- Tell us about the member/individual being nominated.
- Nominate the awards held.
- How many patrol hours do they have?
- Are they reliable at turning up to patrol?
- Do they hold any position within the club, such as team manager, youth officer, age manager, coaching and patrol captain?
- Have they attended any leadership or development camps?
- Have they identified a need or an issue and with assistance developed a plan to address the need or issue?
- What has been their biggest achievement this season?
- Have they done something new or different to achieve results?
- Have they had to overcome any challenges to make a difference or achieve success?
- What impact has this had, and for whom?
- Have they inspired others to think or to do things differently?

Youth Lifesaver of the Year (John 'Choko' Wright trophy) (Membership Development)

An active patrolling member under the age of 21 who has made an outstanding contribution to the delivery and development of surf lifesaving frontline services.

The nominee should be able to demonstrate their involvement and achievements in a number of areas including lifesaving activities, surf sports, attendance and participation in training, extra-curricular activities, and leadership roles. The nominee would clearly demonstrate that they have strong leadership qualities, an overall positive attitude and that they are capable of being a role model for the state's youth members and an ambassador for the organisation. The criterion for the award is:

- What relevant positions, roles or responsibilities did they hold?
- Did they model positive and supportive attitudes, behaviours and actions?
- Have they done something in response to an identified need or problem?
- Have they done something new or different to achieve results?
- Have they had an impact on or inspired anyone within the club?
- Have they identified any needs within the club and what have they done to address these needs?
- What has been their biggest challenge and how have they overcome this challenge?

Masters Athlete of the Year (Jon Jones trophy)

The Masters Athlete of the Year is an active patrolling member who is able to demonstrate their involvement and achievements in several areas including lifesaving activities, surf sports, attendance and participation in training, extra-curricular activities, and leadership roles.

- What relevant positions, roles or responsibilities did they hold?
- How have they achieved sporting excellence?

- What were their results at major competitions? (e.g. state, national or international)
- Have they been part of a representative team and if so, how did they contribute to the success of that team?
- How have they been a positive role model, a good sportsperson and/or an ambassador for surf lifesaving?
- How do they contribute to broader lifesaving activities and engage with other members (including juniors)?
- Participation in carnivals
- Position on representative teams
- Results in their relative field
- Any other sporting related achievements?

OSurf Lifesaver of the Year (Jon Menico trophy)

The Surf Lifesaver of the Year is an active patrolling member who has made an outstanding contribution to the delivery and development of surf lifesaving front line services and the criterion for the award is:

- The nominee should be able to demonstrate their involvement and achievements in several areas including lifesaving activities, surf sports, attendance and participation in training, extra-curricular activities, and leadership roles.
- The nominee would clearly demonstrate that they have strong leadership qualities, and an overall positive attitude.
- What relevant positions, roles or responsibilities did they hold?
- Did they model positive and supportive attitudes, behaviours and actions?
- Have they had an impact on or inspired anyone within the club?
- Have they identified any needs within the club and what have they done to address these needs?
- Have they been able to inspire others to think differently?
- What has been their biggest challenge and how have they overcome this challenge?
- The winner can demonstrate that they have qualities that differentiate them from other nominees.

Coach of the Year (Bryan Coates trophy) (Surf Sports)

This award recognises volunteer coaches who have made a significant contribution towards the area of coaching within surf lifesaving with regards to both athlete/s performance and the area of coach educational development. The criterion for the award is:

- What coaching qualifications does the member currently hold, Foundation, Development or Performance Coach?
- What coaching roles has the member fulfilled during the current season at Club, Branch (where applicable), State, National and International Level?
- List the competition results attributed to the coach, where this member was the primary coach for the athlete and/or team, in the current season.
- Has the coach been involved in any mentoring and development of other coaches, creating supporting documentation and/or program. Please provide examples of where the coach has shown positive and supportive behaviours and actions (including who it has impacted and how) in the current season?

- Has the coach undertaken any personal development to improve themselves as a coach in the current season?

Rookie Coach of the Year (Surf Sports)

This is an award that recognises the contribution made by our club members in the coaching stream.

The criterion is:

- Has been coaching for 2 years or less.
- Holds coaching credentials or is working towards their credentials.
- Able to list coaching achievements for the season. What carnivals they attended, what positions they held?
- Are they able to demonstrate positive and supportive attitudes, behaviour and actions?

Official of the Year (Adrian Davies-Roe trophy) (Surf Sports)

This award recognises and rewards an accredited surf sports official who has made a significant contribution to both officiating at a branch, state, national and/or international level, and to the educational development of other officials. The criterion for the award is:

- What officiating qualification does the member currently hold, Core, Technical or Senior Official?
- List the member' officiating roles they have fulfilled during the season at Club, Branch, State, National and International level (where applicable).
- Describe the Official achievements during the 24/25 season, including examples, areas of achievement may be mentoring, training, documentation and process, new programs, solving problems etc.
- Provide examples of how the official adheres to and is a role model of the values of SLSA, Surf Sports and the SLSA Match Fixing Policy.
- List any training or development the official has undertaken this season to improve themselves and their impact.

Rookie Official of the Year

This is an award that recognises the contribution made by our club members in the officiating stream.

The criterion is:

- Has been officiating for 2 years or less.
- Holds officiating credentials or is working towards their credentials.
- Able to list officiating achievements for the season. What carnivals they attended and what positions they held?
- Are they able to demonstrate positive and supportive attitudes, behaviour and actions?

Trainer of the Year (Chris Auger trophy)

This is a lifesaving award, which recognises an endorsed trainer who is passionate about building the skills of others, consistently delivers a positive learning experience, and who encourages other members to engage in the delivery of training. The criterion for the award is:

- List relevant positions or roles withing club. branch, state.
- List courses they have trained.

- Have they done something in response to a recognised need?
- Have they done something new or different to achieve results?
- Able to demonstrate positive and supportive behaviour and attitudes.
- Have they inspired others to think or do things differently?
- Have they overcome challenges to make a difference or achieve success?

Assessor of the Year (Bill Smith trophy)

This is a lifesaving award, which recognises an endorsed assessor who is passionate about building the skills of others, consistently delivers a positive and supportive assessment experience, and who encourages other members to engage in training or assessment. The criterion for the award is:

- List relevant positions or roles within club, branch, state.
- List courses they have assessed.
- Have they done something in response to a recognised need?
- Have they done something new or different to achieve results?
- Able to demonstrate positive and supportive behaviour and attitudes.
- Have they inspired others to think or do things differently?
- Have they overcome challenges to make a difference or achieve success?

Team Manager of the Year

This is a lifesaving award which recognises a member who has made significant voluntary contributions as a team manager.

- The nominee would clearly demonstrate that they have strong leadership qualities, and an overall positive attitude.
- What relevant positions, roles or responsibilities did they hold?
- Did they model positive and supportive attitudes, behaviours and actions?
- Involved in any mentoring and development of team members during the season.
- Able to demonstrate positive and supportive behaviours and attitudes.
- Any other personal achievements.

Volunteer of the Year (Robert 'Bear' Crawford trophy)

This is a lifesaving award which recognises a member who has made significant voluntary contributions to any one particular or multiple areas outside of standard surf lifesaving frontline services. The demonstrated achievements may be in a range of areas in a club or surf lifesaving service organisation, or someone who has shown outstanding service to the organisation at large. The criterion is:

- List relevant positions, roles or responsibilities they hold.
- Did they model positive and supportive attitudes, behaviours and actions?
- Have they done something in response to a recognised need?
- Have they done something new or different to achieve results?
- Able to demonstrate positive and supportive behaviour and attitudes.
- Have they inspired others to think or do things differently?
- Have they overcome challenges to make a difference or achieve success?
- List activities they have been involved in within the club.

Club Person of the Year (Matthew Family trophy) (Membership Development)

This is a membership development award and is also known as the Clive Hammond OAM Medal. It recognises individuals who have made an outstanding and special contribution to the development and/or well-being of his/her club or branch. The criteria for the award are:

- List relevant positions, roles or responsibilities they hold.
- Did they model positive and supportive attitudes, behaviours and actions?
- Have they done something in response to a recognised need?
- Have they done something new or different to achieve results?
- Able to demonstrate positive and supportive behaviour and attitudes.
- Have they inspired others to think or do things differently?
- Have they overcome challenges to make a difference or achieve success.
- List activities they have been involved in within the club.

Services to Junior Activities (Membership Development)

This award is designed to recognise a member who has provided outstanding service and commitment to Junior Activities throughout the season. The nominee should demonstrate their involvement in junior activities specifically and clearly demonstrate their efforts as being above and beyond the expectations of a normal member. The selection criteria are:

- Tell us about the member/individual or program/innovation being nominated. Consider the following:
- What relevant positions, roles or responsibilities did they hold? Did they model positive and supportive attitudes, behaviours and actions?
- Have they done something in response to an identified need or problem?
- Have they done something new or different to achieve results?
- Have they had to overcome any challenges to make a difference or achieve success?
- What impact has this had, and for whom?
- Have they inspired others to think or to do things differently?

Chosen by Age Managers

Junior Athlete of the Year (Green Family trophy)

The purpose of this award is to recognize and reward junior athletes who have demonstrated sporting excellence as well as contributed to the area of surf sports within Surf Life Saving. Junior athletes are categorised as those 11-14 year and the criterion is:

- How have they achieved sporting excellence?
- What were their results at major competitions? (e.g. state, national or international)
- Have they been part of a representative team and if so, how did they contribute to the success of that team?
- How have they been a positive role model, a good sportsperson and/or an ambassador for surf lifesaving?
- How do they contribute to broader lifesaving activities and engage with other members (including juniors)?
- Participation in carnivals

- Position on representative teams
- Results in their relative field
- Any other sporting related achievements?

Athlete	Relative Points Earned during the 2024 Season											Coaches Rating (1-10)							
	2024 State Champs	NQB Pool Rescue	State Pool Champs	NQB Pool Champs	Mission Beach carnival	Etty Bay carnival	Ellis Beach carnival	Port Douglas carnival	Champion Lifesaver	NQB Branch (Cairns)	Total	Percentage of points available	Sporting Excellence	Team Contribution	Role Model/Sportsmanship	Engagement	Commitment	Attitude	Total
AAA	16	12	37	12	23	33	32	16	6	22	209	36%	6	6	3	8	4	5	32
BBB	13	12	34	12	34	25	32	17	5	24	208	36%	9	8	8	7	4	7	43
CCC	1	13	16	13	21	26	22	18	4	26	160	28%	8	6	5	3	4	9	35

U14 Lifesaver of the Year (Grant Family trophy)

This is a membership development award, which recognises the U14 Lifesaver of the Year. The award is designed to recognise a junior activities member who has provided outstanding contributions to junior activities throughout the season. The winner is selected by the age managers and the criterion is:

- The nominee should be able to demonstrate their involvement and achievements in several areas including lifesaving activities, surf sports, attendance and participation in training, extracurricular activities, and leadership roles.
- The nominee would clearly demonstrate that they have strong leadership qualities, an overall positive attitude and that they are capable of being a role model for the state's junior activity members and an ambassador for the organisation.
- Key achievements obtained during the season. This includes any awards obtained, patrolling hours, assisting age managers in training, water safety, leadership roles both within club and in the community or school, fund raising activities within club or community.
- Sporting achievements both within the club and in the community or school.
- Have they received recognition from their school or community?
- The winner can demonstrate that they have qualities that differentiates them from other nominees.

Decided on number of hours

- **Most Patrol Hours (Sparkes Family trophy)**
- **Most Water Safety Hours (Silvercup trophy)**
- **Most Other Service Hours**

Service Awards

Service awards may be presented for the following categories:

- Age Manager Service Certificate
- Assessing Service Certificate

- Coaching Service Certificate
- Facilitating Service Certificate
- National Patrol Service Award
- Officiating Service Certificate
- Support Operations Service Certificate
- Training Service Certificate

Eligibility for awards is available from Surfguard. All certificates may be awarded for 5, 10,15, 20, 25, 30, 35, 40, 45 and 50 years of service.

Nominations

Nominations for the following awards may be made by any club member and are to be received by the club administrator by 30 October each year. The nomination must address the criteria mentioned above for each award.

- U18 Lifesaver of the Year (Haug Family trophy)
- Youth Lifesaver of the Year (John 'Choko' Wright trophy)
- Surf Lifesaver of the Year (Jon Menico trophy)
- Masters Athlete of the Year (Jon Jones trophy)
- Coach of the Year (Bryan Coates trophy)
- Rookie Coach of the Year
- Official of the Year (Adrian Davies-Roe trophy)
- Rookie Official of the Year
- Trainer of the Year (Chris Auger trophy)
- Assessor of the Year (Bill Smith trophy)
- Team Manager of the Year
- Volunteer of the Year (Robert 'Bear' Crawford trophy)
- Club Person of the Year (Matthew Family trophy)
- Services to Junior Activities

Awards Panel

The Board will choose four club members to form the Awards Panel, and they will be responsible for providing advice to the Board about recommendations for awards, based on the nominations received. Once the Board has determined who the top three nominations are, a voting paper will be forwarded to all club members to choose a candidate for each award. Voting papers will be counted by the Awards Panel and the results will be announced at the senior presentation evening. The Awards Panel will also determine if a trophy does not have sufficient nominees to be awarded.

Contacts

The following officers can address questions regarding this policy:

Secretary secretary@cairnssurfclub.com.au

Surf Sports Officer surfsports@cairnssurfclub.com.au

Junior Activities Officer jac@cairnssurfclub.com.au