



Title:	2025 NQ Branch Championship Carnival – Port Douglas – Entry Bulletin
Department:	NQB Board of Surf Sports
Audience:	All Clubs NQB
Summary:	Information for Team Managers, Clubs, Coaches, Athletes and Officials attending the NQ Branch Championship Carnival 2025
Date of publication:	18/09/2025
Dates of Carnival:	Saturday 11 th and Sunday 12 th October 2025
Venue:	Port Douglas SLSC, Corner of Mowbray Street & Esplanade Port Douglas 4877 QLD
Sports Bulletin Link	NQ Sports Bulletins - Surf Life Saving Queensland

NQ Branch Board of Surf Sports / Competition Committee

The NQ Branch Board of Surf Sports (BoSS) and the Carnival Referee will direct all matters relating to the actual conduct of the competition. The BoSS may, in accordance with the rules contained in the current edition of the Surf Sports Manual, any subsequent amending bulletins and this Bulletin, postpone, cancel and or alter any or all events at the carnival.

BoSS may consult and seek advice from appropriate officials, athletes and other personnel on competition conditions and safety issues when required. BoSS shall appoint the various sub committees and panels as required for the event e.g. Disciplinary Committee & Coach/Athlete Panel.

POSITION	NAME
NQB Director of Surf Sports	Mark Bamford
Carnival referee	Jesse Witt
Carnival Water Safety Coordinator	John Goodman
Host Club Representative	Irene Knight
Safety and Emergency Management Coordinator	Greg Cullen
Carnival Announcer	TBA

SAFETY & EMERGENCY COMMITTEE

A Safety & Emergency Committee (SEC) shall be appointed, which must consider and advise the Carnival Referee and Competition Committee on all matters relating to competition and non-competition safety and emergency management. The Chair of the Committee shall be the Safety & Emergency Management Coordinator who shall also be a member of the Competition Committee. The composition of the SEC will be determined by North Queensland Branch SLSQ BoSS.

POSITION	NAME
Safety & Emergency Management Coordinator	Greg Cullen
Deputy Carnival Referee	Ingrid Van Opzeeland
First Aid/Medical Coordinator	TBA
Host Club Representative	Irene Knight
Carnival Water safety Coordinator	John Goodman

Distribution of Bulletin:

It is most important that the information in this Bulletin is brought to the attention of all Carnival Officials, Water Safety Personnel, Team Managers, Coaches and Competitors. Non-receipt of this Bulletin will not be taken as an excuse if a Club, Team or Individual does not comply with the requirements outlined in this and other Bulletins and Circulars.

Please note that SLSQ NQ Branch may have subsequent bulletins or circulars which may supersede information provided in this bulletin. For more info – [NQ Surf Sports - Surf Life Saving Queensland](#)

Live Heats:

Live Heat is now being used for NQB Carnivals. Athletes are required to take their Life Heats wristbands to each carnival and any new athletes can obtain a band for \$5.00 at the Carnival from SLSQ staff.

Live Heats results can be found at <https://liveheats.com/> and you can download Live Heats to your phone following the instructions on the website and keep up to date with Carnival and Competition results for NQB Carnivals.

Athlete entry conditions:

Entry Criteria All competitors who are active members of a Surf Life Saving Club must meet SLSC requirements for competition eligibility. Further details may be obtained from Surf Life Saving Australia's Policy 5.04 – SLSC Guidelines for Competition Eligibility. [5.04-SLSC-Competition-Eligibility-Guidelines](#) Competitors must also be eligible for competition under SLSC conditions as outlined in the current edition of the Surf Sports Manual.

Entries:

Normal Entries are now Open for the NQ Branch Championship Carnival 2025. **The method of entry is via SEMS.** SEMS is now open for nominations and can be entered through the clubs SEMS Administrators.

Please note that all competitors must be 7 years of age or older to compete. It is the Clubs responsibility to ensure that all their members who compete are financial and hold the required junior activity evaluation/award. Any breaches will be passed onto the Carnival Referee.

Entry Fees

The entry fee will be \$35.00 per U8-U10's competitors and \$40.00 per U11+ NQB SLSC competitors.

Clubs will be invoiced after the Carnival.

There will be a \$60.00 Late entry fee for Competitors after close of entry. Refer to the current NQB SS Booklet for Fees.

Entries Close:

Entries for this event will close at 11pm on Wednesday 01/10/2025.

Late entries close on SEMS at 11pm on Tuesday 05/10/2025, late fees apply.

Any further late entries must be made on the day with the carnival referee, late fees apply.

Event Conditions

All competition areas can be used for warmups before competition each morning.

Please ensure that you listen to the officials and announcements regarding specific warm up times.

Members performing water safety duties must wear a water safety uniform in accordance with the water safety policy and procedures

Saturday

0815 -0830 Swim

0830 – 0845 Craft

0900 Carnival Starts

Sunday

07:15 - 07:30 Swim

07:30 - 07:45 Craft

08:00 Carnival Start

- High vis (PINK) lycra must be worn for training and warm up and competition. U8-U14 must wear stinger suit.

- Please consult with your sectional referee to clarify any issues updates or changes

Team Events:

A team event is contested by more than one competitor from the same club or lifesaving unit who may either complete an event or race together as a discrete unit (e.g., boat race, IRB race, surf teams, R&R etc.) or separately (e.g., relay events, board rescue etc.). Team or crew members may be substituted between rounds (as per Rule 2.18) but there shall be no substitution of competitors while a race is being conducted. If one or more competitors are disqualified for a breach of the rules etc. the entire team shall lose all standing in the event being contested.

- Teams can be:
 - Female Teams – 2-4 females
 - Male Teams – 2- 4 males
 - Mixed Teams – any combination of 2-4 competitors with a minimum of 1 female and 1 male
- For teams with less than 4 competitors the eligible age category will be determined by the average age of those competitors.

Team Changes:

Team changes must be made by the Team Managers via Live Heats. Team Managers access details to be added by Branch. Team managers to provide Branch with log in name and email.

Once competitors have been marshaled no further team changes can be made. Clubs are asked not to add reserves into SEMS. Once a competitor is entered into any event for the Carnival they can be substituted into an event/team via Live Heats by the Team Manager.

Gear Trailers & Parking:

Gear trailers can be parked in the club car park or on the beach foreshore, and please take note of the council parking signs. Please be mindful not to block any driveways when parking your car.

Port Douglas SLSC:

When entering the club please ensure that you use the water troughs to clean sand off your feet.

Meeting and Briefing Times:

The “Briefing Area” for all Team Managers and Officials will be the Port Douglas SLSC Club House.

Saturday 11 th October Meeting		Venue
09:00am	Officials Meeting	PDSLSC
09:15am	Team Managers Meeting	PDSLSC
09:15am	Water Safety Officers Meeting	Beach
10:00am	Carnival Start Time	Beach
16:30pm (approx.)	Carnival concludes	
16:45pm (approx.)	Carnival Safety Management Committee	Beach
16:45pm (approx.)	Officials debrief	PDSLSC
Sunday 12 th October	Meeting	Venue
07:30am	Officials Meeting	PDSLSC
07:45am	Team Managers Meeting	PDSLSC
07:45am	Water Safety Officers Meeting	Beach
08:00am	Carnival Start Time	Beach
15:30pm (approx.)	Carnival concludes	
15:45pm (approx.)	Carnival Safety Management Committee	Beach
15:45pm (approx.)	Officials debrief	PDSLSC
16:00pm (approx.)	Branch Champs Presentation & YST announcement	PDSLSC

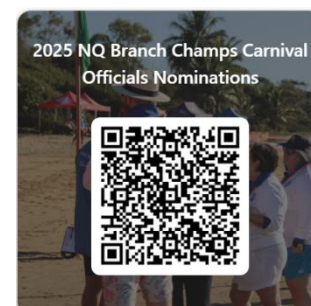
Officials

It is a requirement of the NQ Branch that all Clubs provide accredited Officials in accordance with the current NQB Surf Sports Booklet. Please ensure your Officials attend the Officials meeting and sign-in. If there are insufficient Officials the carnival may be modified or shortened at the Carnival Referee's discretion.

Nominations for Officiating positions can be made via the below link:

[Officials Link](#)

Carnival Referee: Jesse Witt
Deputy Carnival Referee: Ingrid Van Opzeeland
Carnival Water Safety Coordinator: John Goodman



Water Safety:

Each club competing at carnivals must provide a designated Water Safety Supervisor for their Team who will liaise with the Host Club Water Safety Coordinator, to ensure water safety requirements are covered. All Club Water Safety Coordinators are required to attend the Team Managers' meeting with the Carnival Referee on both days at each carnival to report on status of numbers.

As per the NQB 2025/26 Surf Sports Manual, all Clubs MUST meet their 1:8 ratio Water Safety to competitor nominated ratio including 2 reserve personnel with current SRC/Bronze Medallion award. (subject to change if required).

Names of Clubs Water Safety personnel are to be sent to NQ Branch email: northqueensland@lifesaving.com.au and gculen@lifesaving.com.au

The Carnival Water Safety Officer will check there is sufficient water safety and roster water safety for the carnival. The nominated Host Club Water Safety Coordinator is responsible for briefing and coordination of water safety on the day. **If a club cannot supply the required numbers, an explanation letter is to be forwarded immediately to the BoSS for review.** Dependent on the conditions, the Carnival Referee may request extra water personnel.

All Water Safety Personnel must sign in and out with the Water Safety Coordinator and wear the approved SLSA water safety uniform, no exceptions! If water safety is not present or there are insufficient water safety personnel numbers, the Carnival Referee will suspend water events in that arena. All water safety personnel must be financial members, hold the appropriate award for the task being undertaken (SRC/BM/IRBC/IRBD) and wearing the correct orange water safety rashie (in good condition) and orange cap – this is your clubs' responsibility!

Cairns Carnival water safety allocations will be provided on a spreadsheet for the carnival. Each Club is responsible to ensure that they provide the necessary personnel and equipment to fulfil their obligation as per the NQ Branch Surf Sports Booklet. Please note no water safety = no competition.

Water Safety Uniform (Mandatory as per MS13 [SLSQ-High-Visibility-Clothing-Requirement](#)):

Rescue boards/tubes/water - patrol sun cap under noddly cap or just a noddly cap. IRBD/C add PFD



NQB Board of Surf Sports Sun Smart Policy – Junior Competitors

NQB Rash Shirts Policy Ref: [08.001-NQB-Sun-Smart-Policy](#) statement

In order to protect our competitors (U8-U15) from the North Qld sun, long sleeved shirts are mandatory for all junior competitors. Junior competitors will have the option of wearing the following during beach events:

- Long sleeved club shirt or rash vest
- Full length club stinger suits
- If neither of the above are available a long-sleeved non-club shirt or rash vest is acceptable.

U8-14 must be in stinger suits Ref: [08.001-NQB-Sun-Smart-Policy](#)]

Full length stinger suits remain compulsory for all junior competitors (under 8 – under 14) competing in any individual or team events at North Queensland Branch carnivals. This includes all junior competitors of multi-discipline teams such as Cameron Relays. Please note that the pink high vis rash shirts must be worn over the top of the suit.

Beach Events - A compulsory long sleeve garment must be worn by U11 – U14 competitors in the beach events (Sprints, Flags and Relays). **Exception to long sleeve will apply in 1-2km run**

Although not compulsory, all other competitors (under 17-masters) are encouraged to wear long sleeved T-shirts/shirts/rash shirts.

Team Managers

It is compulsory for all team managers to wear clearly identified apparel or name badges that highlight their role as team manager. Anyone not displaying the required ID may be asked to leave the competition area

Attachments:

- [NQB Surf Sports Booklet](#)
- Carnival Program (pages 5-6)
- Cairns SLSC Beach Site Map (page7)

All documents and any updates will be added and communicated through the **Stack Team FREE App**. Please download Stack Team App, search for 'NQB SLS Surf Sports' and request to join.

iOS: <https://www.teamapp.com/ios-app>

Android: <https://www.teamapp.com/android-app>

If you'd prefer the website version, please click here: https://nqbslssurfsports.teamapp.com?_webpage=v1

MEDIA & PHOTOGRAPHY

Drones:

For the safety of competitors, officials and spectators SLSQ prohibits the use of drones or Unmanned Aerial Vehicles (UAV) at this event by members and/or public unless approved by SLSQ, 7 days prior to the event. The operator must supply an operations manual (including risk management plan), provide a copy of public liability insurance and comply with all Civil Aviation Safety Authority (CASA) requirements. SLSQ may utilise the use of our own drones to conduct aerial surveillance and monitor hazards.

Photography:

As a condition of entry, all competitors agree to have photos and video taken during the event used for promotional material by SLSQ.

Only event staff will be permitted with cameras inside the competition area for this event.

HEALTH & WELLBEING

The welfare of all competitors and officials is of paramount importance and athletes or their Parent/guardian in the case of underage competitors should seek advice prior to the competition from a qualified professional for any health concerns if required.

Any competitor or official who suffers illness or injury prior to or at the event must seek a medical clearance before resuming their normal activities which includes training and competition.

In addition, SLSQ may, at its sole discretion, require a competitor and/or official to be assessed for physical and/or psychological fitness to participate in the competition. This ensures the safety and wellbeing of the athlete concerned and fellow competitors while also ensuring all parties and SLSQ are not placed at risk.

SLSQ will be supplying adequate shade tents at all marshalling areas for officials and competitors throughout the event. It is highly recommended that all athletes ensure they carry with them adequate apparel to assist with reduction of sunburn, along with recommended use of sunscreen throughout the day.

Water barrels will be available under the marshalling tents for officials, team managers and competitor use. These barrels are in place for all persons to use and fill up their own water bottles. Please note, no drinking cups will be supplied.

ANTI-DOPING & MATCH FIXING

SLSQ affiliated with SLSA supports the Australian Government, the Australian Sports Commission, the Australian Olympic Committee, and Sport Integrity Australia in their efforts to eradicate the use of drugs in sport.

It is strongly recommended that all Coaches and Team Managers complete the Level 1 Anti-Doping Course as well as the Australian Governments Matching Fixing Course. Both of these courses are free of charge and provide an opportunity to develop a knowledge and understanding of anti-doping and match fixing in sport. Links to the online platforms are below.

Level 1 Anti-Doping Course

<https://elearning.sportintegrity.gov.au/>

Match Fixing Course

<https://elearning.sport.gov.au/>

BEHAVIOUR/MISCONDUCT

Any misconduct while at the event will not be tolerated. This includes the days leading into the competition and any official social activities following the conclusion of the event. Offending members risk disciplinary action against both them and their Clubs.

Please refer to the current Surf Sports Manual sections *2.27 SLSA Code of Behaviour* and *2.28 Abuse/Inappropriate Behaviour* and the Policy *6.5 Member Protection Policy* (available online at the Members Portal).

PROTESTS

All protests shall be lodged with the appropriate Liaison Officer in each Area in accordance with procedures set down in the current edition of the Surf Sports Manual and any subsequent bulletins and shall identify the specific sections/clauses in the Competition Manual and or event rules upon which the protest is based.

Protest Forms are available from the Liaison Officer. An 'Appeals Fee' of \$110 must accompany all documentation when the process is officially submitted to the Appeals Committee for adjudication.

CANCELLATION POLICY

The following Cancellation Fee & Refund Policy will be adhered to:

- If a carnival is cancelled, with no postponement before the first event is conducted, 75% of all entry fees will be refunded to all Clubs (25% retained for administration costs).
- If a carnival is cancelled, after the first event is conducted, no refund will be given.
- If a carnival is postponed and re-scheduled to another date, a 75% refund will be issued to competing Clubs that cannot compete at the re-scheduled event.

Kind regards

North Queensland Branch – Board of Surf Sports

Port Douglas Branch Championships Carnival Program

Officials' Meeting:- 0900 Port Douglas Clubhouse
Team Managers' Meeting:-0915 Port Douglas Clubhouse
Water Safety Officials' Meeting :- 0915 Beach
Start Time :- 1000 Finish Time: 1630

Saturday 11th October 2025

Low Tide: 0454 AM AEST 0.70m
High Tide: 1209 PM AEST 2.32 m
Low Tide: 1905 PM AEST 1.39m

Champion Lifesaver Ocean Events run concurrently with Branch Championships.
Theory paper and CPR practical will run Saturday 18th October from 0900 at Cairns SLSC

Welcome Ceremony
(Acknowledgment of country, Presidents Welcome)

National anthem / Officials & Athlete Oath
Start Time :- 1000 Finish Time: 1630

Flash Dance

Champion Life Saver Practical events conducted as
part
of the Branch Carnival Program
result from Live Heats

Beach Arena	Arena 3 /U17/Opens/Masters	Arena 2 U11-U15
March Past		
U11 Beach Flags M/F	60-69/70+ 1km Beach Run M/F	U11/U12/U13 1km Run M/F
U12 Beach Flags M/F	30-39/40-49/50-59 2km Beach Run M/F	U14/U15 2km Run M/F
U13 Beach Flags M/F	U17 2km Run	
U14 Beach Flags M/F		U15 Board Race M/F
U15 Beach Flags M/F	U17 Board Relay Mixed	U14 Board Race M/F
	30-39/40-49/50-59/60-69/70+ Board Race	U13 Board Race M/F
U17 Beach Flags M/F	Open Board Relay Mixed	U12 Board Race M/F
Open Beach Flags		U11 Board Race M/F
30-39/40-49/50-59/60-69/70+ Beach Flags	30-39/40-49/50-59/60-69/70+ Iron Person	
		U15 Surf Race M/F
U11 Beach Sprints M/F	U17 Swim Team Mixed	U14 Surf Race M/F
U12 Beach Sprints M/F	30-39/40-49/50-59/60-69/70+ Surf Race and 140+ Surf Team Mixed	U13 Surf Race M/F
U13 Beach Sprints M/F	Open Swim Team Mixed	U12 Surf Race M/F
U14 Beach Sprints M/F		U11 Surf Race M/F
	u17 Ski Relay Mixed	
	30-39/40-49/50-59/60-69/70+ Ski Race	U15 Iron person M/F
U17 Beach Sprints M/F	Open Ski Relay Mixed	U14 Iron person M/F
U14/15 Beach Sprints M/F	140+ Ski Relay Mixed	U13 Iron person M/F
Open Beach Sprints M/F	Steve Pollard Masters Double Ski Mixed	U13 Iron person M/F
30-39/40-49/50-59/60-69/70+ Beach Sprints		U11 Iron person M/F
	U17 (3) Taplin Relay Mixed	
U11 Beach Relay Mixed	110+ (3) Taplin Relay Mixed	U13 Board Rescue M/F
U12 Beach Relay Mixed	Open (3) Taplin Relay Mixed	U12 Board Rescue M/F
U13 Beach Relay Mixed		U11 Board Rescue M/F
U14/15 Beach Relay Mixed		
U17 Beach Relay Mixed	30-39/40-49/50-59/60-69/70+ Tube Race	U11 swim race M/F (Beach to Cans no Tube)
Open Beach Relay Mixed	U14 tube race M/F	U12 swim race M/F (Beach to Cans no Tube)
140+ beach Relay Mixed	U15 Tube Race M/F	U13 swim race M/F (Beach to Cans no Tube)



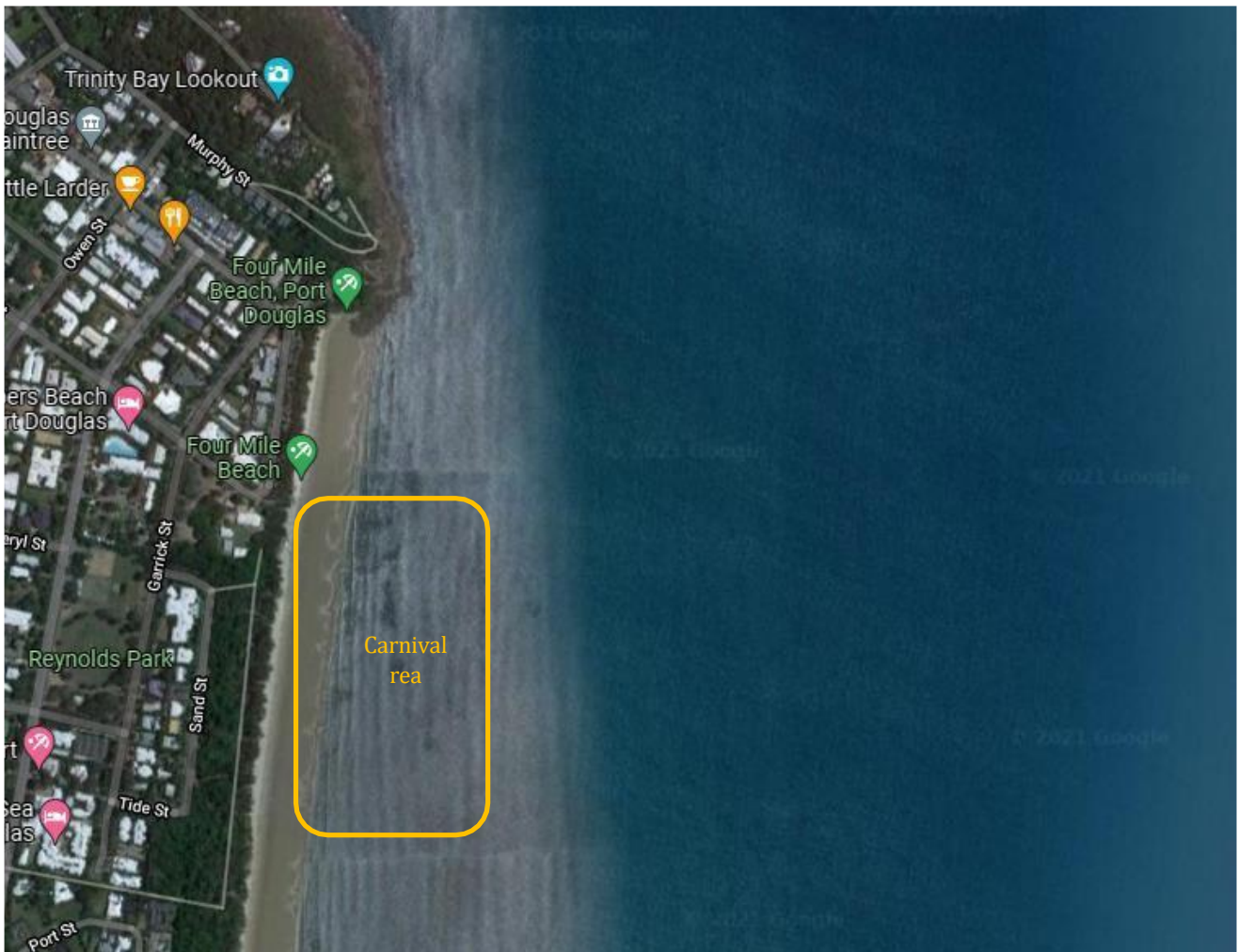
Port Douglas Branch Championships Carnival Program

Officials' Meeting:- 0730
Team Managers' Meeting:- 0745
Water Safety Officials' Meeting :- 0745
Start Time :-0800 Finish Time: 1530

Sunday 12th October 2025

Low Tide: 0559 AM AEST 0.87m
High Tide: 1433 PM AEST 2.32m

Flags Arena	Arena 1 U14/U15/U17/Opens	Arena 2 U9-U13	Arena 3 U8
	Open Ski Race (Wayne Porsche Memorial & Tiarrn Raymond) M/F	U13 Surf Teams Mixed	U8 500 m Run
	U17 Open Ski Race	U12 Surf Teams Mixed	U9 500 m Run
	Open Double Ski Race mixed	U11 Surf Teams Mixed	U10 500 m Run
		U10 Surf Race	
	U17 Board Race M/F	U9 Surf Race	U8 Beach Sprints
	U14/15 Board Relay Mixed		U9 Beach Sprints
	Open Board Race M/F	U13 Board Relay Mixed Race	U10 Beach Sprints
U8 Beach Flags M/F		U12 Board Relay Mixed Race	
U9 Beach Flags M/F	U17 Surf Race M/F	U11 Board Relay Mixed	U8 Beach Relay Mixed
U10 Beach Flags M/F	U14/15 Surf Teams Mixed	U10 Board Race	U9 Beach Relay Mixed
	Open Surf Race M/F	U9 Board Race	U10 Beach Relay Mixed
	U17 Iron Person M/F	U13 Cameron Relay Mixed	U8 Deep Wade
	U14/15 Cameron	U12 Cameron Relay Mixed	
	Open Iron Person M/F	U11 Cameron Relay Mixed	U8 Shallow Wade
		U10 Cameron Relay Mixed	
	U17 Tube Race M/F	U9 Cameron Relay Mixed	U8 Wade Relay
	U15 Tube Race M/F		
	Open /Masters Tube Race M/F	U9 Board Relay Mixed	
		U10 Board Relay Mixed	
	U17 Board Rescue M/F		
	U14/15 Board Rescue M/F		
	Open Board Rescue M/F		





QUEENSLAND

CODE OF CONDUCT FOR MEMBERS

Members and all people involved in any way with SLS will:

- a) Respect the rights, dignity and worth of others—treat others as you would like to be treated yourself
- b) Be ethical, considerate, fair, courteous and honest in all dealings with other people and organisations
- c) Be professional in, and accept responsibility for your actions
- d) Be aware of and follow—at all times—SLS' standards, rules, policies and procedures and promote those standards, rules, policies and procedures to others
- e) Operate within the rules and spirit of the sport, including the national and international guidelines that govern SLS
- f) Understand the possible consequences of breaching the codes and/or this policy
- g) Report any breaches of the codes or this policy to the appropriate PPA
- h) Refrain from any form of abuse, harassment, discrimination and victimisation towards others
- i) Raise concerns regarding decisions of PPA through the appropriate channels and in a timely manner
- j) Provide a safe environment for the conduct of activities in accordance with any relevant SLSA policy
- k) Show concern, empathy and caution towards others that may be sick or injured
- l) Be a positive role model to all
- m) Respect and protect confidential information obtained through SLS activities or services; whether individuals and/or organisational information
- n) Maintain the required standard of accreditation and/or licensing of professional competencies, as applicable to the role(s)
- o) Ensure that any physical contact with others is appropriate to the situation and necessary for the person's skill development
- p) Refrain from intimate relations with persons over whom you have a position of authority
- q) Agree to abide by the codes
- r) Maintain a duty of care towards others
- s) Be impartial and accept the responsibility for all actions taken

Person in Position of Authority (PPA):

PPA include everyone who holds a position of authority in SLS, whether paid or unpaid, and includes, but is not limited to, all SLS Entity Individual Members. For the avoidance of doubt, PPA also includes Child or Young Person (CYP) who may hold a position of authority in SLS over other CYP.

9 May 2018